

For Translation Purposes Only

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For Immediate Release

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(TSE code: 3298)

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### Notice Concerning Change of Organization of the Asset Management Company

Invesco Office J-REIT, Inc. (hereinafter referred to as the "Investment Corporation") announces that Invesco Global Real Estate Asia Pacific, Inc. (hereinafter referred to as the "Asset Management Company"), to which the Investment Corporation entrusts asset management operations, resolved to change the organization of the Asset Management Company at a meeting of the board of directors today. Details are as follows.

#### 1. Change of Organization

- (1) Details of Change
  - a) Abolishing the Closing Services Department and newly establishing the Operation Services Department.
  - b) Abolishing the Legal Officer position and entrusting legal support services to a group company.
  - c) Abolishing the Business Development Department and reallocating its business and responsibilities among the Asset Management Company's staff as a whole.

By these changes described above, the Asset Management Company aims to promote efficiency and clarify its governance with respect to its asset management operations. Also, although the Head of the Closing Services Department was a member of the Investment Committee, the Head of the newly established Operation Services Department will not be a member of the Investment Committee.

Please refer to the appendix 1 for the organization chart before and after the change, and appendix 2 for the outline of each department or team's business before and after the change.

(2) Date of Change April 1, 2019

Notification of these change as required under the Financial Instruments and Exchange Act, the Building Lots and Buildings Transaction Business Act and any other

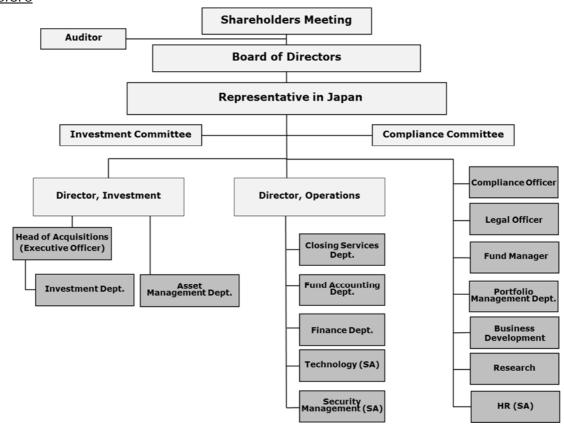
applicable laws, rules and regulations will be made according thereto.

\* Website address for the Investment Corporation: <a href="http://www.invesco-reit.co.jp/en/">http://www.invesco-reit.co.jp/en/</a>

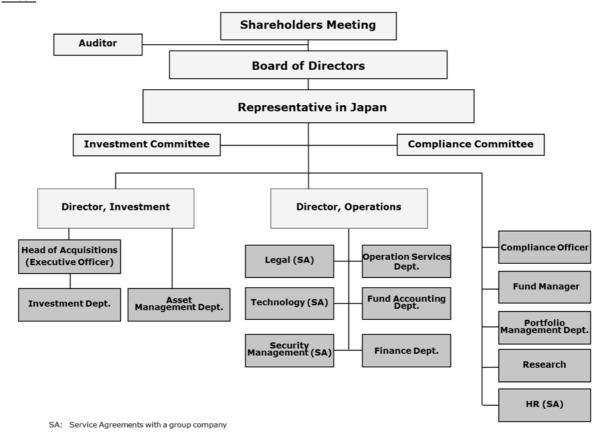
Appendix 1: Organization Chart Appendix 2: Outline of the Business

(Appendix 1) Organization Chart

#### **Before**



#### **After**



# <u>Before</u>

Name of Department or	Outline of Each Department or Team's Business
Team Closing Services	Closing services, legal services regarding property
<u>Department</u>	management, etc.
<u>Department</u>	• Preparation and review of various agreements and other
	documents for the real estate transactions
	• Legal research
	• Closing services
	Establishment, management and liquidation of special purpose
	companies (SPC) and regulatory filing for SPC
	Filing and administration of corporate's important documents
<u>Legal Officer</u>	Corporate legal affairs / legal services regarding
<u> </u>	structuring of real estate related products, etc.
	Arrangement of Board meetings
	Preparation and review of various agreements and other
	documents
	<u>Legal research</u>
	· Legal services regarding structuring of real estate related
	<u>products</u>
	· Interpretation and advice on laws and regulations for the
	operating business
Business Development	Client Development / Businesses related to new products
	<ul> <li>Product development</li> </ul>
	<ul> <li>Development of new clients</li> </ul>
	• Research on client's needs
Technology/Security	IT / Business Security / personnel and labor affairs
Management / HR	(The following services are commissioned to group
	companies under the Service Agreement with group
	companies.)
	<technology></technology>
	Introduction , management, etc. of applications
	• Introduction, management, etc. of system infrastructure
	<security management=""></security>
	Information security
	• Drafting of business continuity plans, etc.
	Safety management of office
	<hr/>
	• Employment
	Personnel and labor affairs

## <u>After</u>

Name of Organization	Outline of Each Organization's Business
Operation Services	Preparation and Management of Corporate Documents or
<u>Department</u>	Documents related to Other Departments
	<ul> <li>Preparation and support of various agreements and other</li> </ul>
	<u>documents</u>
	<ul> <li>Supporting closing operations</li> </ul>
	<ul> <li>Establishment, management and liquidation of special purpose</li> </ul>
	companies (SPC) and regulatory filing for SPC
	<ul> <li>Filing and administration of corporate's important documents</li> </ul>
Technology/Security	IT / Business Security / Personnel and Labor Affairs /
Management / HR /	<u>Legal</u>
<u>Legal</u>	(The following services are commissioned to group
	companies under the Service Agreement with a group
	company.)
	<technology></technology>
	<ul> <li>Introduction , management, etc. of applications</li> </ul>
	<ul> <li>Introduction , management, etc. of system infrastructure</li> </ul>
	<security management=""></security>
	· Information security
	<ul> <li>Drafting of business continuity plans, etc.</li> </ul>
	Safety management of office
	<hr/>
	· Employment
	Personnel and labor affairs
	< <u>Legal&gt;</u>
	· Arrangement of Board meetings
	<ul> <li>Legal services regarding structuring of real estate related</li> </ul>
	<u>products</u>
	<ul> <li>Other corporate legal affairs</li> </ul>